

# **INTERNATIONAL STUDENT HANDBOOK**

## ***- General information -***

Ecole d'Ingénieurs de PURPAN  
75 voie du TOEC – B.P. 57611 – 31076 TOULOUSE Cedex 3 – FRANCE  
[www.purpan.fr](http://www.purpan.fr)

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## I. STUDY AT PURPAN

Ecole d'Ingénieurs de PURPAN  
75, Voie du TOEC - BP 57611  
31076 TOULOUSE, Cedex 3  
FRANCE  
<http://www.purpan.fr/>

**Managing Director: Eric LATGÉ**

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### A. INFORMATION ABOUT PURPAN AND ITS ENVIRONMENT

The Ecole d'Ingénieurs de PURPAN, a Jesuit private College founded in 1919, has maintained a spirit of direct collaboration with the agricultural environment. It is administered by a non-profit association and depends on the French Ministry of Agriculture.

The campus is very pleasant and at a human scale.

#### **Our main programme : The “Ingénieur” curriculum:**

This programme is a 5-year curriculum, taught in French. It awards the degree of “Ingénieur de PURPAN” which is equivalent to an MSc in Agriculture. Students are admitted after the French “Baccalauréat”, or directly into 2<sup>nd</sup> or 3<sup>rd</sup> year (after a two-or-three-year university degree: called “direct entrants”).

PURPAN's main curriculum is based on 3 key principles: intensive academic studies, on-the-job experience, strong international exposure. Future graduates are trained for top positions in a wide range of professional fields.

PURPAN's alumni are to be found in various career opportunities : management, agribusiness, food industry, agriculture, rural development, sustainable agriculture, environment, research, banking, insurance and education, in Europe and other foreign countries.

#### **Other education and training offers through PURPAN:**

##### Not open to exchange students:

- Quality & Innovation Technician and Marketing Executive in the Food Industry (3-year degree level: AIRFIC): 70 students (in French)
- Licence “Commerce et vente” (in French)
- Licence professionnelle “métiers de l'élevage” (in French)

##### For international students (courses taught in English):

- International Bachelor Certificate in Animal Productions & Food Sciences (IBC): some modules may be open to exchange students (Semester 1 : focus on Animal Productions / Semester 2 : focus on Food Science)
- Summer Study Abroad Program (SSAP) - this is a paid programme : [Click here for more information](#)

Through our Fésia (Fédération des Ecoles Supérieures d'Ingénieurs en Agriculture) network\*:

##### *\*Open to bilateral exchange students :*

- MSc EURAMA coordinated by PURPAN : European curriculum in Animal Sciences, Technologies & Economics (applications must be accepted by the Consortium that manages this program). Semester 1 takes place at PURPAN (the number of exchange students is limited) : [www.eurama.org](http://www.eurama.org)

##### *\*Not open to bilateral exchange students:*

- MSc Agroecology: <http://www.agroecos.fr> / <http://www.agroecology.fr/>
- DNM Food Identity: <http://www.masterfoodidentity.com>
- DNM Sustainable Food Technology and Management: <http://www.isa-lille.com/programs/masters/msc-in-food-sciences/>
- DNM Sustainable Management of Pollution: <http://www.isa-lille.com/programs/masters/msc-sustainable-management-of-pollution/>

### PURPAN's administrative and educational bodies:

In addition to its Board of Directors, PURPAN relies on its Administrative and Educational Team <sup>(1)</sup>, plus over 135 teaching and administrative staff and around 150 visiting/professional lecturers (from industry, research institutes and other Universities) to train more than 1,000 students.

<sup>(1)</sup>Administrative and Educational Team :

**General Director** : E. LATGÉ

**Associate Dean for International Relations** : M-O. BISCH

**Associate Dean for Education** : D. KLEIBER

**Associate Dean for Reserch & Development** : J. DAYDE

**Financial & Administrative Director** : V. SASSUS

**Associate Dean for External Relations** : M. MAILHES

**Department of Social, Environmental & Biodiversity Sciences** : Head: H. BRUSTEL

**Department of Economics, Marketing, Law & Management**: Head: C. PELTIER

**Department of Micronutrients – Health** : Head: V. THEODOROU

**Department of Agriculture & Food Sciences**: Head: D. LEKHAL

**Experimental Farm "Lamothe"**: Responsible: S. GIULIANO

### PURPAN's environment:

PURPAN is located in Toulouse, in Southwestern France, one hour by plane from Paris.



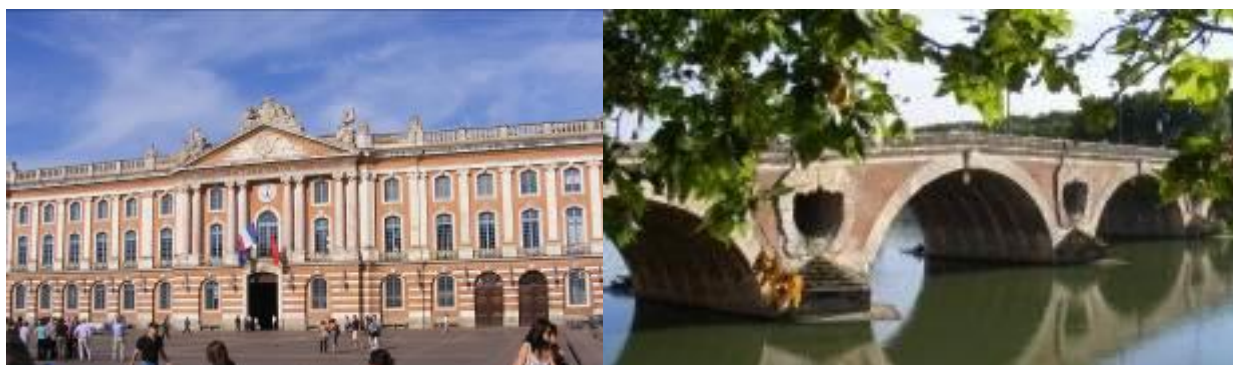
4<sup>th</sup> largest city in France, famous for its unique red brick and stone ancient buildings, Toulouse is also the 2<sup>nd</sup> largest university town in France and a pioneer scientific city, especially in aeronautics and space.

Located in France's most important agricultural region, Toulouse also remains attached to its traditions.

There is plenty to do downtown, Toulouse being one of the liveliest cities in France and sharing nearby Spain's love for partying.

Toulouse's cultural mosaic enlivens the region's various entertainment activities, and gives a southern European tone to its night-life. It offers at the same time exciting prospects and an easy way of life that attracts many people.

At the crossroads of Europe, Toulouse is only a 6 hour drive from Madrid, a 4 hour drive from Barcelona, and 2 hours by plane from many European countries such as Italy, Austria, Switzerland, etc. The city is also at the crossroads of the Atlantic Ocean, the Mediterranean Sea and the Pyrenean Mountains.



## B. CONTACT : INTERNATIONAL RELATIONS OFFICE

**Associate Dean for International Relations:**

☎ : +33 (0)5 61 15 30 27  
Cell: +33 (0)6 83 64 36 38  
E-mail: [mo.bisch@purpan.fr](mailto:mo.bisch@purpan.fr)

**Marie-Odile BISCH**

**International Relations – Project Manager:**

*(IBC and SSAP Coordinator)*

☎: +33 (0)5 61 15 30 98  
Cell: +33 (0)6 88 08 75 76  
E-mail: [djamel.ali-haimoud@purpan.fr](mailto:djamel.ali-haimoud@purpan.fr)

**Djamel ALI-HAIMOUD**

**International Relations – International Student Mobility:**

*(Responsible for International Student Mobility:  
Erasmus+, Exchange and dual degree)*

☎: +33 (0)5 61 15 30 41  
E-mail: [sarah.prince@purpan.fr](mailto:sarah.prince@purpan.fr)

**Sarah PRINCE**

**International Relations Assistant:**

*(personal assistant to IRO Director / teaching mobility / SSAP)*

☎ : +33 (0)5 61 15 30 34  
E-mail: [beatrice.rose@purpan.fr](mailto:beatrice.rose@purpan.fr)

**Beatrice ROSE**

**International Relations Assistant**

*(incoming international students and dual degree):*

☎: +33 (0)5 61 15 30 19  
E-mail: [delphine.segui@purpan.fr](mailto:delphine.segui@purpan.fr)

**Delphine SEGUI**

**International Relations Assistant**

*(outgoing mobility):*

☎: +33 (0)5 61 15 30 48  
E-mail: [catherine.soucheyre@purpan.fr](mailto:catherine.soucheyre@purpan.fr)

**Catherine SOUCHEYRE**

**International Relations Office opening hours: Monday to Friday, from 10:00 to 12:00 and from 14:00 to 17:00**



## C. ACADEMIC CALENDAR 2017/2018

### “Ingénieur“ program (main program):

Ingénieur = 5 years. The first 3 years correspond to Bachelor (BSc) level courses : 180 ECTS, and the last 2 years correspond to Master (MSc) level courses : 120 ECTS => Total : 300 ECTS.

STUDY YEAR	CLASSES START	SEMESTERS	CLASSES FINISH
1 <sup>st</sup> year (BSc level)	September 5, 2017	S1 = September – December S2 = January - May	End of May 2018
2 <sup>nd</sup> year (BSc level)	October 16, 2017	S3 = October – February S4 = February - June	End of June 2018
3 <sup>rd</sup> year (BSc level)	October 16, 2017	S5 = October – February S6 = February - May	May 25, 2018
4 <sup>th</sup> year (MSc level)	January 3, 2018	No S7 at PURPAN (period abroad) S8 = January - May	May 25, 2018
5 <sup>th</sup> year (MSc level)	January 3, 2018	No S9 at PURPAN (end-of-studies internships) S10 = January – beginning of April	End of courses : beginning of April 2018 Then, thesis defence
<b>Ecole d'Ingénieurs de PURPAN « Ingénieur » Graduation: June 29, 2018</b>			

**Welcome & Orientation Sessions for exchange students** (attendance is mandatory for all exchange students):

- **Arrival for Fall Semester or full Academic year:** September 6, 2017 (*students need to arrive in Toulouse for September 5 at the latest*)
- **Arrival for Spring Semester:** *students need to arrive in Toulouse for January 2 at the latest:*
  - Welcome on January 4, 2018 (15:30 – 17:30)
  - Orientation on January 11, 2018 (all day)

### International Bachelor Certificate (IBC) program:

**Welcome & Orientation:** Monday September 11, 2017 (attendance is mandatory for all students)

**Classes:** From September 14 to December 21, 2017 (Major on Animal Production)

### EURAMA program:

Semester 1 of the MSc at PURPAN :

**Welcome & Orientation:** Thursday August 31, 2017

**Classes:** From Monday September 4 to December 21, 2017

### SSAP program:

**On-campus program:** From May 28 to June 22 2018

**Internship:** From June 25 to July 20 2018



### PURPAN's ACADEMIC HOLIDAYS

**Toussaint Holiday (= All Souls')**      October 28 to November 5, 2017 (included)  
(only for IBC students & 1st year students of the "Ingénieur" programme)

**Christmas Holiday**                              December 22, 2017 to January 2, 2018 (included)

**Winter Break**                                      February 17 to 25, 2018 (included)

**Spring Break**                                      April 14 to 22, 2018 (included)

Please note that the EURAMA program does not follow the same academic holidays calendar. For more information, please contact the Coordinator of EURAMA (for more details : [www.eurama.org/](http://www.eurama.org/))

### PUBLIC HOLIDAYS 2017/2018 (= no classes and shops closed)


November 1 <sup>st</sup> 2017 (Wednesday)	Holiday "Toussaint" = All Souls' Day
November 11 <sup>th</sup> 2017 (Saturday)	Holiday "Armistice" - end of World War I
December 25 <sup>th</sup> 2017 (Monday)	Christmas
January 1 <sup>st</sup> 2018 (Monday)	New Year's Day
April 2, 2018 (Monday)	Easter Monday
May 1 2018 (Tuesday)	Labour Day
May 8, 2018 (Tuesday)	End of World War II
May 10, 2018 (Thursday)	Ascension Day
May 21, 2018 (Monday)	Whit Monday / Pentecost
July 14, 2018 (Saturday)	National Day "Bastille Day"
August 15, 2018 (Wednesday)	Assumption




## D. REGISTRATION PROCEDURE

Application	<ul style="list-style-type: none"> <li>- <b><u>Exchange/Erasmus+ students</u></b> need to be firstly nominated by their Home Institution to Sarah PRINCE (<a href="mailto:sarah.prince@purpan.fr">sarah.prince@purpan.fr</a>) + Delphine SEGUI (<a href="mailto:delphine.segui@purpan.fr">delphine.segui@purpan.fr</a>) by e-mail. Secondly, according to the program chosen, they will be sent the updated application forms to complete and guidelines.</li> <li>- <b><u>Candidates for MSc EURAMA</u></b> must apply for official admission to the MSc by contacting the Coordinator in charge (for more details : <a href="http://www.eurama.org">www.eurama.org</a>)</li> <li>- <b><u>Candidates for the IBC full programme</u></b> can contact Marie-Odile BISCH (<a href="mailto:mo.bisch@purpan.fr">mo.bisch@purpan.fr</a>) + Delphine SEGUI (<a href="mailto:delphine.segui@purpan.fr">delphine.segui@purpan.fr</a>) to apply formally.</li> </ul>
Application deadlines	<p>For Fall Semester only, or full Academic year _____ <b>June 1</b></p> <p>For Spring Semester _____ <b>October 1</b></p> <p>For SSAP (Summer Study Abroad Program): _____ <b>March 15</b></p>
Useful information regarding the “Ingénieur” programme	<p><u>Workload:</u></p> <p>Concerning the “Ingénieur” program, PURPAN follows the European Credit Transfer System (ECTS): each academic year amounts to 60 ECTS. A semester workload in the “Ingénieur” programme thus corresponds to 30 ECTS.</p> <p>However, this curriculum including not only courses, but also internships and reports not always accessible to exchange students, their course load cannot correspond to 30 ECTS per semester.</p> <p><b>Exchange students can usually choose courses worth between 15 to 25 ECTS per semester</b> in the “Ingénieur” program. They should thus inquire about their Home Institution requirements, and check how they can reach them with this program.</p> <p><u>Course choice:</u></p> <p>Exchange students generally choose a majority of courses from 3<sup>rd</sup> and 4<sup>th</sup> year, and rarely from 2<sup>nd</sup> year. Access to 5<sup>th</sup> year courses is possible but restricted to students with enough academic background <u>and</u> who are fluent in French.</p> <p><b>Final enrolment in classes is subject to prior acceptance</b> (prerequisites and background need to be checked with Sarah PRINCE).</p> <p><u>Schedules:</u></p> <p>Students choosing courses from different years of studies will face timetable conflicts (= courses overlapping), which will certainly lead them to give up some courses. Consequently, <b>they are advised to choose as many courses from the same year of study as possible.</b></p> <p>Please contact Sarah PRINCE and Delphine SEGUI for more information.</p>



<p>Linguistic knowledge</p>	<p><b>For the “Ingénieur” program :</b></p> <p>The language of tuition is <b>French</b>. Consequently, we ask exchange students who want to participate in the “Ingénieur” program to have a <b>level B1 in French</b> at least (according to the <i>CEFR: Common European Framework of Reference for Languages</i>*). However, a <b>level B2 is recommended</b> to study in good conditions.</p> <p>We will offer 30 hours of French as a Foreign Language classes at the beginning of each Semester. The aim is not to reach the B2 level, it's more to help students adapt to the change of language of tuition (oral + written) and eventually detect improvements to be made.</p> <p><b>For IBC:</b></p> <p>The language of tuition is <b>English</b>. We ask students to have a <b>level B1 in English</b> at least (according to the <i>CEFR: Common European Framework of Reference for Languages</i>*). However, a <b>level B2 is recommended</b> to study in good conditions.</p> <p>In addition, we will offer 20 hours of French as a Foreign Language classes (“survival French”, at levels A1-A2) at the beginning of each Semester.</p> <p><b>For EURAMA:</b></p> <p>The language of tuition is <b>English</b>. In order to study in good conditions, we ask a minimum level of <b>English</b>: TOEFL iBT: 80 / IELTS: 6 / TOEIC: 775, or equivalent.</p> <p>* For more information about the CEFR levels, please refer to : <a href="http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr">http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr</a></p> <p>Students also have the possibility to sign up for French courses within the framework of our network with the "Université Fédérale de Toulouse": "<a href="#">Université Fédérale de Toulouse</a>" <a href="#">French classes link</a></p> <p>Different modules of 25 hours offered. Cost = 50€ per module. Enrolment according to calendar and places.</p>
<p>Best time for study exchange</p>	<p>Best time to come:</p> <ul style="list-style-type: none"> <li>- <u>to attend courses in French:</u></li> </ul> <p>Either for the entire Academic year, or from January (Spring Semester), because we have a bigger course offer than from September (Fall Semester). Indeed, 4<sup>th</sup> &amp; 5<sup>th</sup> year courses of the “Ingénieur” program start back from January only.</p> <ul style="list-style-type: none"> <li>- <u>for placements within Laboratories:</u></li> </ul> <p>From September (but the possibility must be checked beforehand with Sarah PRINCE because we need an offer that matches with the demand, and it is not automatic).</p> <p>No courses (nor placements) available in August (Holiday period).</p> 

## E. EQUIPMENT

<p><b>The library</b>  <b>“Centre de documentation”</b></p> <p>Opening hours :  Monday to Friday,  from 9:30 a.m.  to 6:00 p.m.</p>		<p>10,000 books  230 journals and newspapers  5,248 print year reports  Bibliographic and full text databases  Internet access  Main themes : Agriculture, Law, Economics,  Animal and Plant productions, Fundamental  applied sciences in agriculture</p>
<p><b>Services  and  other equipment</b></p>	<p>Buildings adapted to receiving people with disabilities.  Alarm and video surveillance system.  Rooms equipped with computers with access to Internet for courses &amp;  personal use during set times (please check conditions upon arrival).  <b>Personal laptop recommended</b> (Wi-Fi access).  A photocopier for students, to be used through a card to obtain upon arrival  with BDE (Student Union).  A language laboratory, a reading room, a student common room.</p>	

## F. SPORTS AND HOBBIES

**The BDE (Bureau des Elèves** *i.e.* Student Union) is organizing the various and numerous activities proposed from students to students : [bde@etudiants.purpan.fr](mailto:bde@etudiants.purpan.fr)

### *Sport:*

Sport at University usually takes place on Thursday afternoons, knowing that the University championship begins in October (licence 2014/2015 = 25€). Many sports available (individual or team sports). PURPAN has the reputation of being very active at a University level.

### *Equipment:*

- Basket ball, volley ball, handball pitches.
- Football/Rugby field.
- 2 tennis courts.

### *Clubs:*

- Wine club
- Meat Club
- Nains de jardin (gardening)
- Banda (music)
- Chaplaincy
- Club “Partir” (help for students going abroad)
- HODACE (humanitarian operations)
- Student press (PURPAN Flash)
- Junior Entreprise
- etc.



## G. OTHER PRACTICAL INFORMATION ABOUT PURPAN

[Click here for a virtual visit of PURPAN !](#)



Smoking is forbidden inside the buildings.

If using a bike, there are several bicycle parking spots at disposal; lock key and helmet are recommended.

### TRANSPORT NEAR PURPAN

By bus: timetables available [here](#)

Lines n° L2 or 45 or 63 as follows:

- Bus n°L2: "Grande Bretagne" stop at the entry of PURPAN
- Bus n°45: "Casselardit" stop at 5 minutes walking distance from PURPAN
- Bus n°63: "Chardonnet" stop at 10 minutes walking distance from PURPAN

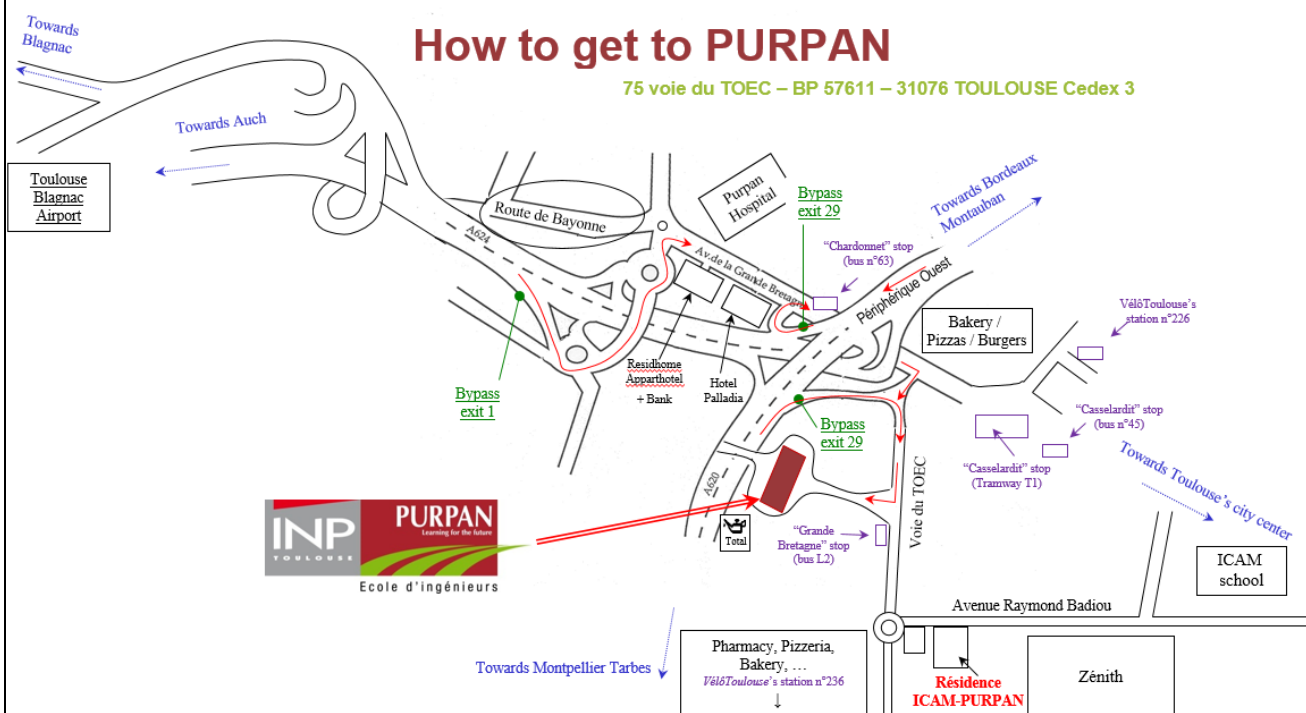
By tramway: timetables available [here](#)

Line T1 or T2 : "Casselardit" stop at 5 minutes walking distance from PURPAN

By bike: availabilities can be checked [here](#)

Vélotoulouse (public bikes rental):

- Station n° 226 : 292 rue des Fontaines, around 5 minutes walking distance from PURPAN.
- Station n° 236 : rue de l'Abbé Jules Lemire, 10 minutes walking distance from PURPAN.



## II. PREPARING YOUR ARRIVAL AND STAY

### A. ARRIVAL IN TOULOUSE



- **By plane:**

Catch a plane to the nearest airport : the [International Airport of Toulouse-Blagnac](#) ;

From the airport, there are different possibilities to reach your accommodation :

- The easiest way is to take a taxi (on an indicative basis, straight to PURPAN is about a 10 minutes' drive and costs around 30 € - according to the traffic)
- If you think it's too expensive to take a taxi and you want to save money, you can take the local public transportation :
  - the tramway line T2 "Envol" connects the airport to the current tramway line T1 at "Ancely" stop, to the metro line A at "Arenes" stop, and to the metro line B at "Palais de justice" stop.
  - the Airport Shuttle ("[Navette aéroport](#)", ≈ 8 €) drives you into town to the railway station\* "*Gare routière de Matabiau*" (this shuttle stops at Compans Caffarelli, then Jeanne d'Arc and then Jean Jaures : there, you can catch the metro).

- **By train:**

Arrival at the railway station\* = "Gare routière" Matabiau downtown.

- **By bus:**

Arrival at the bus station "Gare routière des Voyageurs" Paul Sémard, just next to the railway station\* ([Eurolines](#) express buses direct from: Amsterdam, London, Praha, Roma, Santiago della Compostela).

\*From the railway station, you have several possibilities of transportation :

- Métro, line A "Marengo" stop.
- Buses n° 14 & 22.
- Bikes to rent (nearest station : n° 96 situated at 50, rue du Général Compans).

You also have the possibility to obtain an Airport/Train station pick up for 33 € with [Toul'Box](#)

Before you finalize your travel arrangements to Toulouse, please check that they are convenient (do not forget that arrival dates have to coincide with Orientation Days, beginning of classes & your lodging possibilities).

Once you have arranged and confirmed your arrival, you will need to send us a "Travel Plans" document completed with dates, hours, and means of travel, for our information.



## B. REACHING PURPAN



You are expected to arrive at PURPAN in time for the specific **Welcome & Orientation Session** organized for the program you are taking part in (mandatory for all international students).

During each Session, we will detail all the useful information you may need for your study period here (practical information for your studies at PURPAN as well as for your everyday life).

A provisional agenda of the session will be sent by e-mail, a few days before your arrival.

Should you need to see us before the Orientation Session, please inform us in advance of your intended visit, so that we can make arrangements to receive you.

➔ ***Students arriving from January in the “Ingénieur” program:***

Be careful, classes start back before the Orientation session !

So, make sure you go to the classes you have chosen, if they take place during the first days of classes (you will be sent your schedule of classes by e-mail beforehand).

**For a reminder of the different Orientation sessions put in place, please check on page 6.**

**For a reminder of access to PURPAN, please check on page 11.**

## C. VISA FORMALITIES

After admission at PURPAN (upon receipt and process of your application), we will send an Admission letter either to your Home University or directly to you.

In the meantime, you are invited to check if you need to ask for a visa for France by following this link : <http://www.diplomatie.gouv.fr/en/coming-to-france/getting-a-visa/> (usually yes for non-EU students and/or for stays exceeding 90 days).

If you need a visa, you must begin the application process with the nearest French Consulate or Embassy in your current Country of residence. Since visa procedures can take long and differ from one Country to another, please begin as soon as you can and **well before** your departure.

Please click on the following link to find your nearest French Consulate or Embassy, thanks to the world map and/or list (in French language): <http://www.diplomatie.gouv.fr/fr/le-ministere-et-son-reseau/annuaire-et-adresses-du-maedi/ambassades-et-consulats-francais-a/>

If you have the possibility to choose the visa you want, then you need to ask for a long stay student visa "VLS-TS Etudiant" with multiply entries in the Schengen area, category D. The category of visa will have an impact on access to the state allowance for housing (see II. E. Accommodation) and an eventual visa extension.

You will also be notified whether you must apply for a Residence permit (= "Carte de séjour") once in France : visa marked "CESEDA R.311-3", or whether you are exempted: visa marked "long séjour temporaire" with mention "dispense temporaire de carte de séjour".

Students who need to apply for a French Residence permit are required to contact the French Immigration and Integration Office (OFII), within 90 days of their arrival in France.

### **OFII Formalities :**

First of all, you must have your passport stamped by an Immigration Officer with your date of entry when you cross the Schengen border (in France or any other Country of the Schengen area).

Then, you have to fill in the OFII form, as soon as you arrive in France (this [form](#) is given to you by the French Consulate or Embassy when applying for the visa prior to departure, with their official stamp on it).

You must indicate your address in France, and give a photocopy of your passport identity, visa, and stamp pages, then send it to OFII for appointment request.

A few weeks later, you will be called upon to attend an introductory meeting and/or for a medical examination. At this time, you will have to present the following documents :

- Passport
- 1 passport-sized photograph, front-facing with head uncovered
- Proof of residence: rental contract in your name or certificate of accommodation from your owner + copy of her/his Identity Card)
- ANAEM stamp (60€ for student visa): you will be able to buy it online at [www.timbresofii.fr](http://www.timbresofii.fr)
- (Application for medical visit : only if you took the medical examination before departure for France)

**We will help you every step of this procedure upon your arrival at PURPAN.**

Contact: Delphine SEGUI.

### **OFII's details :**

Address :

Direction territoriale de l'Office Français Immigration Intégration (OFII)

7, Rue Arthur Rimbaud

CS 40310

31203 TOULOUSE

E-mail : [toulouse@ofii.fr](mailto:toulouse@ofii.fr) /

Tel. : 05 34 41 72 20 / Fax : 05 34 41 72 30

Opening hours : 8:30 -12:00 am / 1:30 – 5:00 pm



## D. COST OF LIVING

Cost of living in France can be compared with most other European countries.

For basic expenses such as food, accommodation and local transport, a student should budget between 500 € to 750 € per month.

On an indicative basis, French authorities require foreign students to prove that they have **at least 615 € per month**, when applying for a visa or a resident permit renewal.

You must thus check that your budget meets the under-mentioned costs, when considering your study at PURPAN :

- <b>Accommodation</b> ( <i>rent + rental insurance</i> )	≈ 300 to 600 € per month
- <b>Food</b> ( <i>3 €<sup>25</sup> a meal in the university cafeterias</i> )	≈ 200 € per month
- <b>Local transportation :</b> bus tickets for 31 days:	
- <i>if under 26 years old</i>	≈ 10 € per month
- <i>if more than 26 years old</i>	≈ 50 € per month
- <b>Insurance :</b>	
- <i>French Student Social Security</i>	≈ 217 € for the entire academic year (in 2017/2018)
- <i>Complementary insurance (Mutuelles Vittavi / LMDE)</i>	≈ 6 to 45 € per month
- <b>Leisure + other personal costs</b> (indicative)	≈ 120 to 150 € per month

## E. ACCOMMODATION

There is no student hall on the PURPAN campus. However we can help you find flats to share, host family owned rooms, or rooms in student Residences near PURPAN, according to our possibilities and your study period.

We sometimes have to use temporary solutions at first, but we usually try to provide you with a lodging solution for the entire period of stay; unless you want to deal with this by yourselves. Contact: Delphine SEGUI.

The first month, one has usually to pay a one-month **security deposit**, on top of the rent. If you have to pay it, don't worry you will get it back at the end of your stay, unless you cause damage. Make sure you carry out a check-in and check-out ("Etat des Lieux d'Entrée et de Sortie").

One has to warn the owner 1 month in advance before departure (=“Préavis”), generally by sending a letter by recorded delivery to the owner (=“lettre recommandée avec accusé de réception”).

You may obtain in certain cases a state allowance for lodging, but it is not always the case: for EU students, usually yes; for other students, it depends on your visa category).

The procedure requires a certain amount of papers (Birth certificate translated into French & certified by an official translator, marriage certificate, income certificate, rent contract, rent receipt, copy of your French student card, bank account details, certificate concerning your status in France –carte de séjour– etc...).

More information can be obtained upon your arrival from the “Caisse d’allocations familiales” (<http://www.caf.fr>), Main office : rue Riquet, Toulouse. Tél. +33(0)5 61 99 77 00.

## F. HEALTH AND INSURANCE

<p><b>Insurances</b></p>	<p>It is <b>compulsory</b> by French law for students to be covered for the entire period of their stay for:</p> <p>→ <b>medical cost &amp; hospitalization:</b></p> <ol style="list-style-type: none"> <li>1) <b>for EU students:</b> European Insurance Health Card. It is free and must be asked for by contacting your health insurance institution before departure from your Home Country. For more information: <a href="http://ec.europa.eu/social/main.jsp?catId=559">http://ec.europa.eu/social/main.jsp?catId=559</a>;</li> <li>2) <b>for non-EU students staying &lt; 3 months, or for students +28 years old:</b> international private Insurance of your choice;</li> <li>3) <b>for non-EU students staying &gt; 3 months, and who are -28 years old:</b> you must sign on to the Basic French student Social Security upon your arrival. Cost for 2017/2018: 217 €. In addition, you have the possibility to subscribe to a complementary insurance if you wish to have better coverage (for the part not covered by the Basic insurance) ;</li> </ol> <p>→ <b>personal civil liability</b> (= “third-party damage”) - international private Insurance or upon your arrival in France with a French insurance center for students.</p> <p>→ <b>work accidents</b> (for everyday travel from lodging to school &amp; internships): PURPAN will register you to our Insurance MSA (Mutualité Sociale Agricole). To do so, you must give us a copy of your original birth Certificate and a translation in French by an official translator.</p> <p>PURPAN also requests:</p> <p>→ medical and funeral <b>repatriation</b> to the home country (international private Insurance of your choice). It is better to purchase this insurance before departure of your Home Country since we cannot help you through (only possibility : a comprehensive insurance that covers you for all the risks and not just repatriation).</p> <p>We will ask you to provide us with a proof of insurance coverage for the above-mentioned risks at the latest upon your arrival at PURPAN.</p>
<p><b>Medical services</b></p>	<p>→ working 24h/24: C.H.U., Centre Hospitalier Universitaire Toulouse-PURPAN (right next to the school): Place du Docteur Joseph Baylac, 31300 Toulouse tel standard: (0)5 61 77 22 33.</p> <p>You can find private doctors by looking through the yellow pages “Pages jaunes” if your insurance allows it. You pay 25 € in advance and get reimbursed after, according to your percentage of coverage (please check with your insurance company or Social Security for conditions &amp; papers required).</p> <p>On an indicative basis, one of the nearest medical services from PURPAN is situated at : 64, avenue de Lardenne 31300 Toulouse. Tél: (0)5 34 50 15 01.</p>
<p><b>Chemist's / Pharmacy</b></p>	<p>There are many “Pharmacies”.</p> <p>The nearest is situated voie du TOEC. You usually pay and get reimbursed after (see above).</p> <p>If you need medicine during the night or at week-ends, please phone the n°3966 to find out which is the “duty chemist's”.</p>

## G. OTHER PRACTICAL INFORMATION



### TOUL'BOX

Toul'Box is a comprehensive set of services designed by Université de Toulouse to help you prepare your stay, from early project to your complete installation.

You can find a free of charges welcome pack (containing essential information on life in France and immigration formalities), and paying packages as well.

For more information, visit <https://toulbox.univ-toulouse.fr/>

### TRANSPORT

#### **Getting around in Toulouse:**

Our public transport network "Tisseo" (City-bus + metro + tramway) offers the possibility of buying different cards that give you special reductions (rates for people under 26 years old, student rates, daily cards, monthly cards... according to your needs).

For more information, you can visit Tisseo's website: <https://www.tisseo.fr/>

#### **Travel around in France and in Europe during your leisure time:**

##### By train:

The nearest railway station is "Gare Matabiau": 14 Boulevard Bonrepos, 31000 Toulouse.

Access: metro line A "Matabiau" stop.

The "TGV" (= high speed train) connects for example Toulouse to Paris within 6 hours.

More information to be found on: <https://www.oui.sncf/>

##### By plane:

The nearest airport is Toulouse-Blagnac international airport at 10 minutes from PURPAN by car.

There are a lot of flights with low cost airlines companies to European main cities.

More information to be found on: <http://www.toulouse.aeroport.fr/>

##### By bus:

Toulouse's bus station "Gare routière des Voyageurs" Paul Sémard, is situated just next to the railway station\*.

There are a lot of offers for really low prices : [Eurolines](#), [Ouibus](#), [Flixbus](#), etc.

##### By car:

Blablacar (<https://www.blablacar.fr>) is a **trusted community** marketplace that connects drivers with empty seats to passengers looking for a ride in 19 countries in Europe (including France).

### EMERGENCY PHONE NUMBERS

Medical Emergency (SAMU) : 15

Police : 17

Firemen : 18

European Emergency Number : 112

**FOREIGN EXCHANGE OFFICE:** Banque de France, 4 Rue Déville - BP 90103, 31001 TOULOUSE CEDEX 6. Tél.: (+33) (0)5 61 61 35 35

**Don't forget to bring with you during your stay in France:**

1. Your passport, or your national identity card if European. Photocopies are always recommended.
2. Your original birth certificate and a translation into French by an official translator (mentioning your parents' names). Don't forget to bring the original documents + photocopies.
3. Your personal insurance contract and documentation (see above **II. F. HEALTH AND INSURANCE**) for:
  - medical cost & hospitalization
  - personal civil liability
  - work accidents
  - repatriation to the home country
4. Your OFII documents, *if needed* (see above **II. C. VISA FORMALITIES**)
5. Your school certificate "certificat de scolarité" that will be sent to you by e-mail prior to departure from your Home Country. It may be asked as a proof of enrolment to a French higher education institution during your administrative procedures.
6. A personal laptop computer, if you have it.

