

***Application Form***  
***for Exchange / Erasmus<sup>+</sup> student***

***“Ingénieur” program***  
***(taught in French)***

**Application material checklist:**

- Application form completed with 1 picture
- Letter of Motivation completed
- Learning agreement (*Erasmus<sup>+</sup> students must complete the Erasmus+ Learning agreement for studies instead*)
- French Language certificate completed (French proficiency: level B1 minimum / B2 recommended, or equivalent)
- Request for help in finding accommodation completed and signed, if needed
- Passport copy (or ID copy if European)
- Curriculum vitae (including all language skills)
- Transcripts of records of previous years of studies

**+ can follow in a 2<sup>nd</sup> step:**

- Original birth certificate and translation into French by an official translator (mentioning parents' names)
- Insurance coverage checklist completed and signed by your Home Institution
- Proof of insurance coverage completed by your insurance company + coverage details

**APPLICATION DEADLINES**

**For Fall Semester (September – December) or full Academic year: JUNE 1**  
**For Spring Semester (January – May): OCTOBER 1**

Ecole d'Ingénieurs de PURPAN  
75, voie du TOEC – B.P. 57611 – F-31076 TOULOUSE Cedex 3 –  
[www.purpan.fr](http://www.purpan.fr)

Associate Dean for International Relations : Marie-Odile BISCH  
Responsible for International Student Mobility: Sarah PRINCE, [sarah.prince@purpan.fr](mailto:sarah.prince@purpan.fr), +33 (0)5 61 15 30 41

**APPLICATION FORM FOR EXCHANGE / ERASMUS+ STUDENTS**

**This form must be filled in completely**

**Please type,  
or write very clearly**

Please,  
superimpose  
your  
picture  
here  
(mandatory)

*(double click on the square and tick "case active" to tick the appropriate boxes)*

- Intended study period:**  **Fall Semester:** From September to end of December or mid-February (Application deadline: June 1)  
*(see academic calendar)*  **Full Academic year:** From September to end of May or mid-June (Application deadline: June 1)  
 **Spring Semester:** From January to end of May or mid-June (Application deadline: October 1)

Family name: ..... First name: ..... Middle(s) name(s), if any: ..... Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male Date of birth (DD/MM/YYYY): ..... Place of birth (City, Country): ..... Nationality(ies): ..... <p align="center"><b>Please, enclose a copy of your passport's identification page (or a copy of your ID if you are European)</b></p>	
Number of higher education study years prior to departure abroad: ..... Diploma/degree and main subject/major at Home University: ..... Have you already been studying abroad? <input type="checkbox"/> No <input type="checkbox"/> Yes: when & where? ..... .....	
<b>Current address:</b> <i>Current address is valid until (DD/MM/YYYY):</i> ..... Street name & number: ..... City: ..... Postal code: ..... Country: ..... E-mail: ..... Tel: .....	
Person in home country to contact in case of emergency: Name: ..... E-mail: ..... Tel: .....	
<b>Home University</b> (Full name & address): ..... ..... .....	ERASMUS code (for European Universities only):
<b>Contact person</b> at Home University (= Coordinator): Name and Function: ..... E-mail: ..... Tel: .....	
Type of Exchange Program: <input type="checkbox"/> Erasmus+ <input type="checkbox"/> Bilateral institutional exchange <input type="checkbox"/> Other (please specify): .....	
<b>Knowledge of languages:</b> <u>Mother tongue:</u> ..... <u>Other languages:</u> French: <span style="margin-left: 20px;"><i>spoken</i></span> <input type="checkbox"/> Excellent <input type="checkbox"/> Advanced <input type="checkbox"/> Intermediate <span style="margin-left: 20px;"><i>written</i></span> <input type="checkbox"/> Excellent <input type="checkbox"/> Advanced <input type="checkbox"/> Intermediate And/or English: <span style="margin-left: 20px;"><i>spoken</i></span> <input type="checkbox"/> Excellent <input type="checkbox"/> Advanced <input type="checkbox"/> Intermediate <input type="checkbox"/> Beginner <span style="margin-left: 20px;"><i>written</i></span> <input type="checkbox"/> Excellent <input type="checkbox"/> Advanced <input type="checkbox"/> Intermediate <input type="checkbox"/> Beginner And/or Other: .....: <span style="margin-left: 20px;"><i>spoken</i></span> <input type="checkbox"/> Excellent <input type="checkbox"/> Advanced <input type="checkbox"/> Intermediate <input type="checkbox"/> Beginner <span style="margin-left: 20px;"><i>written</i></span> <input type="checkbox"/> Excellent <input type="checkbox"/> Advanced <input type="checkbox"/> Intermediate <input type="checkbox"/> Beginner	

**Please, enclose your Curriculum vitae and transcript of records of previous years of studies to this application**

<b>LETTER OF MOTIVATION</b>
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**STUDENT'S NAME:** .....

**SENDING INSTITUTION:** .....

1) Briefly state why you wish to study abroad & what you expect of this programme. What do you expect to gain from a personal and academic point of view; how do you expect this period to be?

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**PROPOSED LEARNING AGREEMENT**

*Admission will not be granted unless this section is fully completed*

*Please consult the list of Courses of "Ingénieur" Program*

*Erasmus+ students must fill in the Erasmus + Learning agreement for studies document instead:*

See <http://www.purpan.fr/fr/international/international-students> : documents to download on the right side of the webpage

Student's name:.....	
Sending institution:.....	
Intended study period: from..... to .....	
Number of higher education study years prior to departure abroad:	Diploma/degree & main subject/major at Home University:
The level of language competence in <i>French</i> that the student already has or agrees to acquire by the start of the study period is:	
<input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2    (see : <a href="#">Common European Framework of Reference for Languages</a> ) <input type="checkbox"/> Mother tongue	

**INTENDED STUDY PROGRAM**

**For exchange students taking part in the "Ingénieur" program only**

Semester	Code	Course title <i>(in French, please)</i>	ECTS Credits
<b>TOTAL</b>			

*(if necessary, continue this list on a separate sheet)*

<b>RESEARCH (Subject to approval)</b>		<b>Report / thesis</b>
<b>Field</b>	<b>Laboratory</b>	

Further remarks for the study plan:

I agree to take all exams related to the course	<b>Students' signature:</b>	<b>Date:</b>
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I hereby approve the above plan of study/learning agreement:	<b>Sending Institution coordinator's signature:</b>	<b>Date:</b>
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I hereby approve the above plan of study/learning agreement:	<b>Receiving Institution coordinator's signature:</b>	<b>Date:</b>
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**FRENCH LANGUAGE CERTIFICATE**

*For students applying for an exchange program (Erasmus+/bilateral/other) at Ecole d'Ingénieurs de PURPAN (Host University) – Fésia network, in the "Ingénieur" program*

<b>Name of the student</b>	
<b>Home University</b>	
<b>French proficiency evaluated, based on:</b>	
<input type="checkbox"/> <b>course work in a language course completed</b> ..... (date), taught by ..... ..... (name of the teacher).	
<input type="checkbox"/> <b>an interview and a sample of written work</b>	
<input type="checkbox"/> <b>some other form of assessment, please specify:</b> <input type="checkbox"/> DELF and/or ..... .....	

**I have assessed** .....’s (name of the student) **French language skills as follows**, according to the \*CEFR = [The Common European Framework of Reference for Languages](#) :

**SPEAKING**

- Good (B1, CEFR\*)**  
 She/He can deal with most situations likely to arise in familiar situations related to work and social life. She/he has enough vocabulary to manage in familiar everyday situations. She/He communicates with reasonable accuracy and, even if a foreign accent is sometimes evident and occasional mispronunciations occur, pronunciation is clearly intelligible.
- Very good (B2, CEFR\*)**  
 She/He can handle successfully most communicative tasks and situations related to work and social life. She/He can express ideas and thoughts as coherent entities and support opinions. She/He has a good range of vocabulary for matters connected to her/his field and most general topics. She/He can use a range of words from her/his field, but lexical gaps can cause hesitation. She/He has good grammatical control and a clear, natural pronunciation and intonation.
- Advanced (C1, CEFR\*)**  
 She/He speaks clearly and fluently about a great number of topics. She/He can present her/his point of view on a topic of her/his choice, with advance preparation. She/He maintains good grammatical control and vocabulary but may encounter difficulties with some less frequently used words and structures. She/He can vary intonation and place sentence stress correctly in order to express finer shades of meaning.
- Superior (C2, CEFR\*)**  
 She/He speaks very fluently and in an appropriate style, and can communicate fine shades of meaning precisely. She/He has a sound and consistent command of grammar and vocabulary in almost all situations of language usage. She/He has a good command of idiomatic expressions.
- N/A**

**LISTENING**

- Good (B1, CEFR\*)**  
 She/He can understand the main points of clear standard speech on familiar matters. She/He can follow a lecture or talk within her/his own field, provided the subject matter is familiar and the presentation straightforward and clearly structured.
- Very good (B2, CEFR\*)**  
 She/He can follow even complex lines of argument provided the topic is reasonably familiar and delivered in a standard dialect.
- Advanced (C1, CEFR\*)**  
 She/He can follow most lectures, discussions and debates with relative ease. She/He can understand spoken language even when it is not clearly structured and when ideas and thoughts are not expressed in an explicit way.
- Superior (C2, CEFR\*)**  
 She/He can understand, without difficulty, any kind of spoken language, both when heard live or in the media. She/He also understands a native speaker who speaks fast if given some time to get used to the accent.
- N/A**

## READING

**Good (B1, CEFR\*)**

She/He can understand texts that contain every day or job-related language and that do not require expertise in the subject matter. She/He can recognise significant points and arguments in a text.

**Very good (B2, CEFR\*)**

She/He can understand texts on general topics, but not necessarily all shades of meaning in them. She/He can obtain information, ideas and opinions from specialized sources within her/his field.

**Advanced (C1, CEFR\*)**

She/He can understand a wide range of texts, even if they have complex grammar and vocabulary, and literary texts. She/He can understand specialized language in articles, reports and technical instructions even if they are not in her/his field.

**Superior (C2, CEFR\*)**

She/He can read, without problems, almost all forms of text.

**N/A**

## WRITING

**Good (B1, CEFR\*)**

She/He can write simple connected text on topics which are familiar or of personal interest. She/He can write personal letters describing experiences and impressions.

**Very good (B2, CEFR\*)**

She/He can write clear, detailed text on a wide range of subjects related to her/his interests. She/He can write an essay or report, passing on information or giving reasons in support of or against a particular point of view. She/He can write letters highlighting the personal significance of events and experiences.

**Advanced (C1, CEFR\*)**

She/He can express her/himself in clear, well-structured text, expressing points of view at some length. She/He can write about complex subjects in a letter, an essay or a report, underlining what she/he consider to be the salient issues. She/He can select a style appropriate to the reader in mind.

**Superior (C2, CEFR\*)**

She/He can write clear, smoothly-flowing text in an appropriate style. She/He can write complex letters, reports or articles which present a case with an effective logical structure which helps the recipient to notice and remember significant points. She/He can write summaries and reviews of professional or literary works.

**N/A**

**Duration of studies at Ecole d'Ingénieurs de PURPAN:**

**Fall semester**

**Spring semester**

**full year**

**In my opinion, ..... (name of the student) should have no major difficulty in studying at Ecole d'Ingénieurs de PURPAN in which the language of instruction is the French language.**

**In my opinion, ..... (name of the student) should improve her/his language skills before beginning studies at Ecole d'Ingénieurs de PURPAN in which the language of instruction is the French language.**

**Additional comments relating to the student's language skills, if relevant:**

**Date** (day / month / year):

**Evaluated by** (signature and name of the teacher, degree, position, stamp of the university / institution):

- when possible, please enclose a certificate of French proficiency –

**REQUEST FOR HELP IN FINDING ACCOMMODATION**

Family name:

First name:

Home Address:

Telephone:

E-mail:

Accommodation:

Please tick  
**one section only**,  
according to  
your choice and then  
sign the document

**I do not wish to obtain PURPAN's help.**  
I am responsible for finding my own accommodation

**I ask for PURPAN's help** to find accommodation for the whole period of my studies.

*Signing this form does not book/guarantee you a room anywhere yet.*

*According to our possibilities, we will give you a lodging proposal, that you may accept or refuse.*

*- If you accept, you also agree to fully comply with all regulations concerning accommodation and to pay all deposits and insurance fees requested in advance.*

*- If you refuse, we will address you to welcoming organizations or invite you to look by yourselves with the help of a non-exhaustive accommodation websites list.*

*Please answer these questions to help us envisage what we can suggest you:*

Planned arrival date (DD/MM/YYYY):

Planned departure date (DD/MM/YYYY):

Average budget for accommodation per month (from 300€ per month):

Will you be awarded a mobility grant/scholarship during your stay?

Yes       No

If yes, please indicate the (approximate or exact) amount per month:

Signature

**INSURANCE COVERAGE CHECKLIST TO VERIFY COVERAGE BEFORE DEPARTURE**

*(to be completed by the Sending Institution)*

Designated University Official of the home institution: .....

Function: .....

Home University: ..... Country: .....

hereby certifies that the student:.....

under the:..... Student Exchange Program

from (School/Faculty/Department):.....

has been provided with the adequate compulsory insurance coverage for:

(name of insurance and/or remarks)

- medical costs & hospitalisation (mandatory)\*       yes  no .....
- civil liability/third party damage (mandatory)       yes  no .....
- repatriation (asked by PURPAN)       yes  no .....

for his/her study period at the *Ecole d'Ingénieurs de PURPAN, Toulouse - France*  
 from ..... to ..... (DD/MM/YYYY).

The **Home Institution** is responsible for checking that students have been provided with proper insurance.

Place & Date:

Signature & stamp  
of the Institution:

\* For EU students:      *European Health Insurance Card ([details](#)) or International private insurance*  
 For non-EU students: *for stays ≤ 3 months: International private insurance*  
*for stays > 3 months: Mandatory French Student Social Security to pay upon arrival in France + eventually International private insurance (strongly recommended)*



<b>PROOF OF INSURANCE COVERAGE</b>
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***(to be completed by the insurance company)***

We (name and address).....

.....

hereby certify that Mr. / Miss / Mrs.:.....

(Last name)

(First name)

has been provided with the adequate compulsory insurance coverage for:

(Name of insurance / remarks)

- medical costs & hospitalisation (mandatory)\*  yes  no .....
- civil liability/third party damage (mandatory)  yes  no .....
- repatriation (asked by PURPAN)  yes  no .....

for his/her study period at the *Ecole d'Ingénieurs de PURPAN, Toulouse - France*  
 from ..... to ..... (DD/MM/YYYY).

Place & Date:

Signature & stamp:

**Please join a copy of the insurance coverage, written either in English or French (Spanish accepted too), as a proof.**